



Class 3 WWT Operator-in-Training

Competition Number: 2025-04

Salary Range: \$38.69 / hour as outlined in the GMWC – CUPE Local 5217 Collective Agreement.

Job Type: Permanent Full Time

Closing Date: December 13, 2024

TransAqua serves the three area Municipalities of Moncton, Dieppe and Riverview with a major network of collector sewers, Wastewater Pumping Stations, a Wastewater Treatment Facility and a Composting Facility. TransAqua is responsible for the environmental stewardship associated with wastewater treatment, planning and regulatory requirements and is continuously supporting regional planning, economic development and quality of life for the communities of Moncton, Dieppe and Riverview. Its mission is “To collect and treat wastewater in a reliable, cost-efficient and environmentally responsible manner.” The Greater Moncton Wastewater Commission is an equal opportunity Employer that currently has a vacancy for a Class 3 WWT Operator-in-Training position to begin full time employment on January 6, 2025.

Job Overview:

Reporting directly to the Operations Manager, the Class 3 WWT Operator-in-Training is responsible for the operational performance of the Wastewater Treatment Plant and Collection System (WWTF) and remote lift stations. This person is also responsible for ensuring work is carried out safely, properly, efficiently, effectively, economically and in accordance with all pertinent legislation, regulations, policies and standard operating procedures. This position, as does all team members carries with it a responsibility to nurture, promote and champion TransAqua’s safety program.

Employees at this classification also have a greater responsibility for contingency planning and emergency preparedness activities, program planning and development, planning and delivery of more complex projects, detailed reporting and oral presentation of conclusions, and developing a knowledge base of emerging technologies.

This position is learning and experience oriented leading to 2 years of direct responsible charge experience (can be included in the overall 4 years of experience); 2 years or 90 CEUs of post high school training or education in the wastewater field, engineering or related science, with direct charge hours to be approved by the Operations Manager, prior to challenging the Class 3 WWT Certification Exam.

This position, as does all team members, carries with it a responsibility to nurture, promote and champion TransAqua’s safety program.

Key Accountabilities:

- Operate unit operations and processes of the Wastewater Treatment Facility, Collection System and remote lift stations in coordination with operators.
- Plans, organizes and coordinates work activities related to wastewater collection, transmission and treatment in support of operational goals and objectives.

- Coordinate and perform collector system inspections such as flap gates, baffle chambers, manholes and compost toilets.
- Understands how assigned projects from the Operations Manager relate to wastewater objectives and provide input into the development of future wastewater initiatives.
- Sets an example for professional accountability.
- Organizes resources to carry out planned service activities.
- Coordinate operational and maintenance activities with all areas involved.
- Instruct and guide staff in the delivery of services with input and support from the Operations Manager.
- Attends all planning and operations team meetings and emphasizes the importance of effective teamwork.
- Participates in contingency planning and emergency preparedness activities.
- Assists the Operations Manager in directing emergency response operations in accordance with plans and established procedure to ensure the GMWC systems are fully functional.
- Utilize the Computerized Maintenance Management System ensuring all preventative maintenance activities are scheduled, completed on time and are recorded.
- Assists the Operations Manager in the development and delivery of training courses.
- Respond/inform/coordinate actions required to address improper operations identified during daily checks or alarms generated by the SCADA.
- Assist the Operations Manager with the purchase of process equipment, materials, fuel, chemicals, etc.
- Coordinate with on-call personnel to develop and post the on-call list for the calendar year.
- Serve as duty operator on the regular plant on-call schedule.
- Assist in the preparation of the emergency contact sheet for staff, area municipalities and septage haulers;
- Assist in the preparation of monthly reports of operations and maintains adequate records as required;
- Assist in the development of operations and maintenance manuals and the Emergency Preparedness and Response Plan.
- Lead the development, review and maintenance of Standard Operating Procedures and Material Safety Data Sheets with personnel.
- Conduct tours of the facility as per schedule.
- Perform all work in conformance to Occupational Safety and Health Act regulations.
- Assist the Operations Manager to oversee work by local contractors hired to carry out work for GMWC. Review and confirm the accuracy of the contractor timesheets, material quantities and submit to the Operations Manager.
- Provide direction or supervision when working at the wastewater treatment facility or collector system when the work requires more than one person, including other operators and/or maintenance personnel.
- Maintain open communications with the Operations Manager regarding wastewater treatment processes and collector system operations, make recommendations for repairs and improvements.
- Participates in special projects as assigned.
- Complete the required training and challenge the Class III WWT Certified Operator Certification Exam when the certification requirements have been met.

*This job specification seeks to present a descriptive list of the range of duties performed and is **not** intended to reflect all duties and responsibilities of the job. In addition to the above noted duties and responsibilities, an emphasis is placed on communications, planning, people skills*

and utilization of applicable technologies.

Working Conditions:

TransAqua offers the following working conditions and benefits:

Employees are required to work 8-hour shifts from Monday to Friday between 7:00 am and 5:00pm and scheduled and unscheduled overtime. At times WWT Maintenance personnel perform strenuous physical labour for extended periods of time requiring physical strength and endurance. Other working conditions include lifting heavy loads, performing tasks in high or confined areas, moving on rough or unsteady surfaces, and making repetitive movements such as bending or lifting. Employees are exposed to a variety of weather conditions (e.g., rain, snow and extremes of heat and cold), construction sites, heavy traffic, vibration, noise, dust, chemicals, a variety of construction materials, paint, grease, oil, noxious odours, fumes and potentially hazardous materials.

- Competitive Wages
- 100% Employer paid Medical and Dental benefits
- Group RRSP contributions of 8% employee / 8% Commission
- 3 weeks vacation after the first year

Essential and Desirable Qualifications:

The preferred candidate:

- Post-secondary education in any trade or technical field relevant to GMWC operations.
- Minimum two (2) years of related workplace experience.
- Class 2 WWT **AND** Class 2 WWC Certification.

The following certifications are considered to be an asset:

- 2 years of Direct Responsible Charge experience.
- Confined Space Entry and Rescue Certification.
- WHMIS Certification.
- Emergency First Aid / CPR Certification.
- Operating heavy equipment.
- Fall Arrest Certification.
- Demonstrated ability to liaise with and manage key relationships.
- Sound understanding of risk management.
- High level of integrity, confidentiality, and accountability.
- Sound analytical thinking, planning, prioritization, and execution skills.
- A well-defined sense of diplomacy and conflict resolution.
- Strong verbal and written communication skills; a persuasive and passionate communication with excellent interpersonal skills.
- Bilingual – French/English is considered an asset.

Qualified applicants should submit their resume by December 13, 2024 to:

TransAqua - Greater Moncton Wastewater Commission
355 Hillsborough Road
Riverview, NB
E1B 1S5
Email: sdoucette@transaqua.ca
www.transaqua.ca