# ABSTRACT SUBMISSION WORKSHEET

Below are the fields on the online abstract submission form. You may wish to use this as a working document and then copy and paste them into the form. In that way if there is any Internet disruption you will not lose your work.

Once you submit your abstract online, you cannot change it.

## Main Presenter Information

**\*** Email

**\*** First Name

**\*** Last Name

**\*** Job Title

**\*** Employer

**\*** Phone and Extension-Phone

**Type of Qualifications (Choose one) \***

[ ]  Trade

[ ]  Dual Ticket

[ ]  Certificate / Diploma

[ ]  Undergraduate Degree

[ ]  Masters / PhD

[ ]  No Formal Qualifications

**Years of related professional experience\* (Choose one)**

[ ]  Less than 10 years

[ ]  Between 10 and 20 years

[ ]  More than 20 years

If you are an author, please list published titles

**Bio\***

      (Up to 500 words)

**Photo\***
(Head and shoulder profile picture in .png or .jpeg format. 164w by 205h)

## Abstract Information

 **Language\***

We encourage French speaking presenters to submit French Abstracts. Please choose "Language Neutral” if you can present in either French or English

[ ]  English [ ]  French [ ]  Language Neutral

**Title:** **\***(This is the title of your presentation. Please ensure spelling and punctuation is correct)

**Abstract\* (Presentation Description):**

(Between 200 and 350 words)

**Subject Group** **\*** (choose the best one):Tag an ‘Asset Management’ subject area, if the context relates significantly to non-Maintenance lifecycle phase (such as design) -or- the broader, strategic, context of the organization. Tag a Maintenance Management subject area, if the context relates most significantly to Maintenance Management.

|  |  |
| --- | --- |
| **Asset Management Landscape Subject** | **Maintenance Management Framework Subject** |
| [ ]  Strategy and Planning | [ ]  Business and Organization Context |
| [ ]  Asset Management Decision-Making | [ ]  Maintenance Program Management |
| [ ]  Lifecycle Delivery | [ ]  Asset Strategy Management |
| [ ]  Asset Information | [ ]  Tools and Tactics |
| [ ]  Organization and People | [ ]  Maintenance and Reliability Engineering |
| [ ]  Risk and Review | [ ]  Work Management |
|  | [ ]  Human Resource Management |
|  | [ ]  Material Resource Management |
|  | [ ]  Information Management |
|  | [ ]  Continuous Improvement |
| **If more than one subject group applies or is not listed above, please add here:** |

**Target Audience\*** (choose one):

[ ]  Executive

[ ]  Management

[ ]  Supervisor
[ ]  Engineering

Other

**Presentation Type\***

[ ]  Virtual Online 45-minute session (30 minutes with 15 minutes Q&A)

[ ]  Virtual 1/2-day workshop (2.5 hours of total presentation)

[ ]  In-person Keynote (20 minutes with 10 minutes Q&A)

[ ]  In-person 45-minute session (30 minutes with 15 minutes Q&A)

[ ]  In-person 1/2-day workshop (2.5 hours of total presentation)

[ ]  In-person 1/4-day workshop or presentation (75 minutes of total presentation)

**Is this a case study? \***

[ ]  **No**

[ ]  **Yes**

A case study is defined as a presentation grounded in a knowledge framework being applied in a real-life situation, and includes information about the pitfalls, challenges and benefits of the implementation process.

A non-case study presentation is instructional; and gives information about a theory, knowledge framework or solution without significant reference to a specific applied case.

We welcome both types of presentations.

**Is this the first time you are presenting this content? \***

[ ]  **No**

[ ]  **Yes**

**If this content has been presented before, please provide some information and context**

**The presenter represents what type of organization\***

[ ]  Service Provider / Consultant

[ ]  Asset Owning Company

Other

 **Presentation Experience\***

[ ]  First Time Ever

[ ]  First Public

[ ]  Gaining Experience

[ ]  Experienced

**Presentation experience. Add NA if this is your first time presenting\***

Is there any online video or samples of your presentations? If so, please share a link in the field above.

**Would you like to book a 1 on 1 practice session? \***

[ ]  Yes - I will email events@pemac.org to book a time

[ ]  No - The orientation session will be enough

We welcome first time presenters. If your presentation experience is limited, please let us know if you would like to book a one-on-one practice. We will have a mandatory speaker orientation session in August to ensure all speakers are comfortable, therefore the 1on1 will be in addition to this group orientation session. For further guidance, please view a PEMAC presented webinar on [How to Give a Good Presentation](https://youtu.be/tZTsknHLL4Y).

**Are you a GFMAM delegate planning to come in-person? \***

[ ]  Yes

[ ]  No

About [GFMAM](https://www.pemac.org/conference/maintrain-2023/gfmam-maintrain)

**List any volunteer roles you currently have with PEMAC**

**Will there be a co-presenter? \***

[ ]  **No**

[ ]  **Yes**

**If yes, what is the percentage presented by co-presenter?**

## Co-Presenter Information

All co-presenters will need to purchase a full registration pass.

There will not be any speaker bursaries for travel or hotel.

Co-presenter Name:

Co-presenter Title:

Co-presenter Employer:

Co-presenter Photo:
Head and shoulder profile picture in .png or .jpeg format. 164w by 205h

Co-presenter Bio:

Co-presenter Email:

##

## Submitter Agreement

1. I have filled out the main presenter’s profile by filling out the additional form. [Click Here](https://www.pemac.org/civicrm/profile/edit?gid=16&reset=1) if you have not and to open a new tab.
2. I have filled in all the fields to the best of my knowledge.
3. I understand that presentations are not to be commercial in nature.
4. I acknowledge that that the information is mine and/or I have permission from the original author to present it at MainTrain.
5. If my abstract is selected, I authorize PEMAC to share my name, title, company, and abstract for the purpose of promoting MainTrain on social media, the PEMAC website and any other advertising avenues.
6. If my abstract is selected, I understand the requirements of providing a PowerPoint Presentation and ~2000 word (aprox. 4 pages) speaker notes to events@pemac.org. I understand that if I don’t meet the deadlines my presentation may be replaced.
7. I understand that if my abstract is chosen, I will need to purchase a discounted registration. [Click here for pricing.](https://www.pemac.org/conference/maintrain-2023/maintrain-2023-registration)
8. I understand I cannot change my abstract once it has been submitted online by pressing SAVE.

[ ]  **I have read and understood the requirements to submit an abstract for the MainTrain 2023 Conference\***

Additional Comments:

# APPENDIX 1: SAMPLE PRESENTATIONS FROM PAST CONFERENCES

|  |  |
| --- | --- |
| **Asset Management Landscape Subjects** | **Paper example from past conferences** |
| Strategy and Planning | [*The Value of Asset Management*](https://www.pemac.org/keynote-address-value-asset-management) |
| Asset Management Decision-Making | [*Asset Decision Framework for Optimal Value*](https://www.pemac.org/webcast-asset-decision-framework-optimal-value) |
| Lifecycle Delivery | [*Mobile Devices in a Mining Environment - A Case Study*](https://www.pemac.org/webcast-mobile-devices-mining-environment-case-study) |
| Asset Information | [*Implementing an Integrated Enterprise Asset Management System*](https://www.pemac.org/webcast-implementing-integrated-enterprise-asset-management-system) |
| Organization and People | [*Setting up for Success*](https://www.pemac.org/webcast-setting-success) |
| Risk and Review | [*Establishing a Governance Model to Support AM Development*](https://www.pemac.org/bok-faceted-search/webcast-establishing-governance-model-support-am-development) |
| **Maintenance Management Framework Subjects** | **Paper example from past conferences** |
| Business and Organization Context | [*Nova Scotia Power Asset Management Journey*](https://www.pemac.org/webcast-nova-scotia-power-asset-management-journey) |
| Maintenance Program Management | [*KPI Why: A Case Study in Leveraging Maintenance Metrics to Drive Improvements*](https://www.pemac.org/webcast-kpi-why-case-study-leveraging-maintenance-metrics-drive-improvements) |
| Asset Strategy Management | [*Increasing Operational Service Levels Using Preventative Maintenance Optimization Strategies: A Case Study of the LINK APM System at Toronto Pearson International Airport*](https://www.pemac.org/increasing-operational-service-levels-using-preventative-maintenance-optimization-strategies-case) |
| Tools and Tactics | [*Retrofit of Condition Based Monitoring (CBM) Technology into an Aging Facility*](https://www.pemac.org/webcast-retrofit-condition-based-monitoring-cbm-technology-aging-facility) |
| Maintenance and Reliability Engineering | [*Operational Reliability: Case Study of an RCM Analysis and the Unexpected Result*](https://www.pemac.org/operational-reliability-case-study-rcm-analysis-and-unexpected-result) |
| Work Management | [*Lean Six Sigma in Maintenance Operations*](https://www.pemac.org/webcast-lean-six-sigma-maintenance-operations) |
| Human Resource Management | [*The Most Important asset on your CMMS / EAM: People*](https://www.pemac.org/most-important-asset-your-cmmseam-people) |
| Material Resource Management | [*Case Study: Implementing a Lubrication Program - Cameco Cigar Lake Operation*](https://www.pemac.org/webcast-case-study-implementing-lubrication-program-%E2%80%93-cameco-cigar-lake-operation) |
| Information Management | [*Getting the Most out of your CMMS/EAM*](https://www.pemac.org/webcast-getting-most-out-your-cmmseam) |
| Continuous Improvement | [*Building the Business Case for Maintenance Improvement*](https://www.pemac.org/webcast-building-business-case-maintenance-improvement) |

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